

# THE 1887 ALFRED SHARP FUND CRITERIA

PLEASE READ THE FOLLOWING INFORMATION BEFORE COMPLETING YOUR APPLICATION

## Mission Statement

The 1887 Alfred Sharp Bingley Educational Trust constitution states that the charity's objective is to "advance the education of children and adults in the former Bingley Improvement District in such a way as the charity's trustees see fit."

- Grants will be awarded to a maximum of £X
- Applications will be considered more favourably if your project matches the mission statement
- Applications will only be considered from groups/ organisations that either operate in or benefit people who live in the area of benefit as detailed in the attached map
- Grants cannot be awarded for retrospective payments (*events/purchases that have already taken place*)
- Groups/organisations should normally expect only one grant per financial year
- Failure to fully complete the application form with all the relevant information will result in the application being rejected or deferred
- A copy of the group's constitution must be provided
- If your group is not constituted, you must apply through a constituted organisation such as your local Community Centre or Parish/Town Council.
- Wherever possible two quotations should be provided for each item to be purchased.
- A short report on the project and copies of receipts evidencing how all the money was spent must be submitted within a year of a grant being awarded. **If this information is not received, without good reason, by the deadline, further applications will not be considered.**
- The organisation should be a non-profit making voluntary organisation where membership is open.
- Grants cannot be used to fund religious or political activities.
- If you are applying for activities for children or vulnerable adults, you must include a copy of your organisation's child/vulnerable adult safeguarding policy and enhanced DBS ID number(s) and expiry date(s) as evidence that checks have been completed.
- Please note that some of the data collected as part of this funding bid is shared with internal and external partners as well as the funded projects being publicised electronically, in funding

reports, in the media and other methods of distributing the information. It is also possible that this information may be released in accordance with a Freedom of Information request.

## Remember



**For your application to be considered you must provide the following (if applicable):**

1. Constitution
2. Wherever possible, copies of at least two quotations per item
3. Child or vulnerable adult safeguarding policy
4. Evidence of enhanced DBS checks

## AREA OF BENEFIT

